



AVNAT CPD Tracker Activity Form

Logging of CPD Activities is essential to demonstrating compliance with the AVNAT Continuing Professional Development Policy – see <https://www.vnca.asn.au/avnat-registration-scheme-/framework-policies/>

This form can be used by both new and renewing participants in the AVNAT Registration Scheme.

VNCA members are encouraged to use the online MyCPDTracker located at <https://www.vnca.asn.au/membership/mycpdtracker/> as this provides a total management solution by enabling you to upload your evidence such as Certificates of Attendance. Further, any VNCA conferences or seminars you attend will be logged for you automatically.

For initial applications – You are required to complete and submit this form together with the evidence specified in the Policy.

For renewals – You are required to complete and submit this form. Please ensure you retain the evidence specified in the Policy as this may be requested if you are selected to participate in the annual audit.

Name _____

Registration Cycle: 1 July _____ to 30 July _____

I declare this information to be correct and advise that I have the required evidence to prove these activities have been undertaken.

Signed _____ Date _____

Section 1: Formal Learning

- 1.1 Attendance and participation in formal CPD programs with either assessment or certification provided
- 1.2 Diploma Veterinary Nurse (ECC, Surgical, Dental, General Practice)
- 1.3 Completing compliance training (OHS, First Aid, Handling Procedures, etc)
- 1.4 Other formal learning qualifications as deemed appropriate by the AVNAT Regulatory Council e.g. North American Veterinary Technician Specialist

| Date | Description of Activity | Category | Points claimed |
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Total Section 1: Formal Learning _____

Section 2: Informal Learning

- 2.1 Attending conferences or continuing education seminars
- 2.2 Watching/participating in webinars or other non-assessed online learning
- 2.3 Consumption of academic literature/attending journal clubs
- 2.4 Quiz related to technical article in AVNJ

| Date | Description of Activity | Category | Points claimed |
|------|-------------------------|----------|----------------|
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Total Section 2: Informal Learning _____



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Section 3: Peer learning / Scholarship

- 3.1 Undertaking self-directed research
- 3.2 Case report using the guidelines supplied
- 3.3 Technical article meeting VNCA guidelines
- 3.4 Documented text book review meeting VNCA guidelines
- 3.5 Short article
- 3.6 Delivering a presentation at a seminar/conference
- 3.7 Delivering a presentation to work colleagues
- 3.8 Delivering a poster presentation
- 3.9 Published article in the AVNJ or similar publication
- 3.10 Published book chapter

| Date | Description of Activity | Category | Points claimed |
|------|-------------------------|----------|----------------|
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Total Section 3: Peer learning / Scholarship _____

Section 4: Leadership and service - maximum 10 points per year for this section

- 4.1 Chairing or participating in industry representative bodies, committees, boards, special interest groups. Includes VNCA Committee representation
- 4.2 Member of overseas specialist academy that requires CPD to maintain membership
- 4.3 Secondments to other practices
- 4.4 Offering expertise through volunteering and community service
- 4.5 Mentoring a fellow veterinary nurse/technician in accordance with the return to practice policy
- 4.6 Organising conferences or industry continuing professional development seminars

| Date | Description of Activity | Category | Points claimed |
|------|-------------------------|----------|----------------|
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Total Section 4: Leadership and service _____

**TOTAL CPD POINTS EARNED FOR
REGISTRATION CYCLE (must be at least
20 per Registration Class held)** _____