



# APPLICATION TO BECOME AN ACCREDITED VETERINARY NURSE

Family name: \_\_\_\_\_

Given names: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_ Post code: \_\_\_\_\_

Home phone: ( ) \_\_\_\_\_ Home fax: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Bus. Name: \_\_\_\_\_

Bus. Address: \_\_\_\_\_

\_\_\_\_\_ Post code: \_\_\_\_\_

Bus. Phone: ( ) \_\_\_\_\_ Bus. Fax: ( ) \_\_\_\_\_

Please enclose fee of **\$33.00** including GST.  
VNCA Inc. ABN: 45 288 948 433

**Cheque** to the "Veterinary Nurses' Council of Australia Inc."

**Credit Card:** Mastercard  Visa  Bankcard

Card Number:

Expiry Date: \_\_\_\_\_

Card holder Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Send to:** *Accredited Veterinary Nurse Scheme  
c/o The Veterinary Nurses Council of Australia Inc.  
P.O. Box 1228, Bendigo Central, Vic. 3552*

# The Accredited Veterinary Nurse Scheme

Application Form



This scheme has been developed by the Veterinary Nurses Council of Australia and the Australian Veterinary Association (working together through the National Industry Advisory Group for Veterinary Nursing) in response to the need for recognition of an individual nurse's competence, currency and dedication to the veterinary nursing profession.



The Accredited Veterinary Nurse will have her or his name entered onto a register held by the VNCA/AVA and be entitled to wear an individually numbered AVN badge. The badge is recognised by colleagues, employers and the public as a symbol of excellence. Maintenance of accreditation status is required through evidence of continuing professional development.

### Criteria for Application

Applicants are required to present evidence of the following:

1. A declaration from the employer stating that the applicant is working at Certificate IV Level and that at least 12 months have passed since graduation at Certificate IV Level
2. Membership of the Veterinary Nurses' Council of Australia Inc.
3. Copy of the Certificate IV in Veterinary Nursing
4. Continuing professional development in the previous 12 months period accumulating no less than 30 points, to be allocated as follows:
  - 1 hour of continuing education 1 point (max. 18 points in any 1 year)
  - a case report using the guidelines supplied 10 points
  - answering CE questions in the AVNJ 1 point (max. 6 points in any 1 year)
  - documented text book review 10 points
  - delivering a presentation at a seminar/conference 15 points

### Definitions:

**Continuing Education** is deemed to be attendance or involvement at an appropriate presentation, seminar, conference where the applicant has added to his/ her professional knowledge base and/or skills.

**Case Report** refers to the accurate observation and recording of a patient who has been nursed by the applicant during the course of a treatment or procedure. The report must be completed using the "AVNJ Case Report Guidelines". The report should include patient details, history, presentation, attending vet's assessment, treatment, medication details, progress and outcome. Special detail is required about the nursing aspects of the case and what has been learned by the applicant during the process.

**Questions in the AVNJ** relate to the technical articles found in each edition. Applicants should attach a VNCA letter of verification.

**Book Review** should be made of an appropriate text that has added to the knowledge base of the applicant. The review should include a summary and critique. Minimum 600 words.

**Seminar Presentation** refers to the applicant speaking for more than half an hour on appropriate veterinary nursing matters to a group of peers such that the seminar attendees are deemed to have added to his/her continuing education points. A documented or recorded detail of the presentation showing venue and date is required, together with evidence to show that the applicant did indeed make the presentation.

### Maintenance of Accreditation

To reaccredit, candidates must accumulate a total of 90 points over 3 years using the criteria and points as outlined above and submit an AVN Re-accreditation Form.

### Application

I hereby apply to become an Accredited Veterinary Nurse and enclose the following as evidence of my current competence and commitment to the veterinary nursing profession:

- |  |   |
|--|---|
| 1. My VNCA Member Number: _____  | Tick  |
| 2. A declaration from my employer (see below)  | _____   |
| 3. A copy of my Certificate IV in Veterinary Nursing                                     | _____   |
| 4. Examples of my continuing professional development:<br><small>(Please attach)</small> | Points  |
| <i>Attendance at seminars/conferences</i>  | _____   |
| <i>A documented case report</i>  | _____   |
| <i>Questions and answers from the AVNJ</i>   | _____   |
| <i>A documented text book review</i>   | _____   |
| <i>A seminar presentation</i>  | _____   |
| <b>TOTAL POINTS</b> (30 or more)   | <input style="width: 50px; height: 20px;" type="text"/> |

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Declaration from Employer

I hereby declare that \_\_\_\_\_  
is currently in my employment as a Veterinary Nurse at Certificate IV Level or above.  
To the best of my knowledge at least 12 months have passed since the applicant graduated at Certificate IV Level.

I have found the applicant to be of sound character and a dedicated and professional veterinary nurse. I hereby endorse this application and declare that in my opinion the applicant is deserving of the title "Accredited Veterinary Nurse".

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Business name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ P/code: \_\_\_\_\_

*Please attach any further comments on a separate sheet*

